



Book	Policy Manual
Section	Spring 2025 Policy Revisions
Title	Revised - INSUFFICIENT FUNDS CHECKS
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6151 - ~~INSUFFICIENT FUNDS~~ BAD CHECKS

When the District receives a check which is not honored upon presentation to the respective bank or other depository institution, the Treasurer/CFO is authorized to take appropriate action from a student or parent that, when deposited, is returned marked "insufficient funds", the Treasurer shall provide an opportunity for the payer to make proper payment or to arrange for a satisfactory payment schedule. If payment is not received within thirty (30) days, the payment schedule is not adhered to, or the monies do not appear to be collectable, the Board of Education authorizes the Treasurer to remove the fee or charge from the District's Accounts Receivable and to take appropriate action against the payer student and/or the parents. The payer may be charged any cost charged by the District's banking institution for a returned check.

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